



# Ellison Elementary School

***SOARing to Success!***

2400 Fulton Rd, Vernon BC V1H 1S3

Phone: 250 260 4176

Fax: 250 260 3956

Website: <http://www.sd22.bc.ca/school/ellison>

Mr. Kyle Doerksen, Principal

Ms. Lisa Quiring, Vice Principal

## 2024/2025 BELL SCHEDULE

8:10 – 8:25 a.m.	Outside supervision
8:25 a.m.	Welcome bell
8:30 a.m.	Classes begin
10:30-10:45 a.m.	Recess
12:10-12:22 p.m.	Eating time
12:22-12:56 p.m.	Outside playtime
12:56 p.m.	Bell to come inside
1:01 p.m.	Bell- Classes resume
2:30 p.m.	Dismissal
2:30 – 3:00 p.m.	Afternoon bus supervision

## Student Handbook 2024-2025

Please call **Safe Arrival** if your child will be late or absent: 250 260 4176

### This Agenda Belongs To:

Name: \_\_\_\_\_ Division: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

### Contact Information:

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

## *Ellison Elementary...SOARing to Success!*

*At Ellison we strive for excellence through the practice and demonstration of:*

*Self-Regulation*

*Orderliness*

*Accountability*

*Respect*



**At Ellison we strive to inspire and nurture students to actively engage in their learning, individual responsibilities, and the community.**

### **2024-2025 School Calendar**

Tuesday, September 3, 2024	School Opens (Dismissal at 11:30)
Monday, September 23, 2024	District Non-Instructional Day
Monday, September 30, 2024	National Day for Truth and Reconciliation (Stat)
Monday, October 14, 2024	Thanksgiving (Stat)
Wednesday, October 23 & Thursday, October 24, 2024	Student/Parent/Teacher Conferences (Dismissal at 11:30)
Friday, October 25, 2024	Professional Development Day
Friday, November 8, 2024	Professional Development Day
Monday, November 11, 2024	Remembrance Day Closure (Stat)
Friday, December 20, 2024	Last day before Winter Vacation
Monday, January 6, 2025	Schools reopen after Winter Vacation
Friday, January 24, 2025	Professional Development Day
Friday, February 14, 2025	Professional Development Day (Okanagan Zone)
Monday, February 17, 2025	BC Family Day (Stat)
Friday, March 14, 2025	Last day before Spring Vacation
Monday, March 31, 2025	Schools reopen after Spring Vacation
Friday, April 18, 2025	Good Friday (Stat)
Monday, April 21, 2025	Easter Monday (Stat)
Thursday, April 24 & Friday, April 25, 2025	Student/Parent/Teacher Conferences (Dismissal at 11:30)
Monday, May 12, 2025	Professional Development Day
Monday, May 19, 2025	Victoria Day (Stat)
Thursday, June 26, 2025	Last day for students (Dismissal at 10:30)
Friday, June 27, 2025	Administrative Day

## INFORMATION FOR STUDENTS AND PARENTS

### Arrival and Departure times from school

Staff supervision of the playground and parking area begins at 8:00 a.m. and continues until the first bell at 8:25 a.m. **It is important that students are not dropped off at the school or arrive prior to 8:00 a.m.** unless a parent or an adult remains to supervise. After school, students are asked to go directly home following the 2:30 dismissal bell. As a standard rule, **we ask that all students depart the school grounds at 2:30 and check-in at home with an adult.** Once under parent supervision or permission has been granted from home, students may then return to the school grounds after 3:30 pm. In order to ensure the safety of all of our students, we ask that parents help us enforce the before and after-school supervision and safety policy. **Bus supervision** for the afternoon concludes 45 minutes after dismissal (3:15 pm.) **Our bus supervision is only for students who are waiting for the bus.**

### Wheels - Biking/Scooting/Skateboarding

Ellison Elementary encourages walking, riding or “scooting” to school. We have bike racks at the back of the school for bicycles to be locked up. We strongly encourage that all students have a solid lock for their property, as there have been incidents of theft in the past. Helmets are essential and students riding a bike, scooter, skateboard or rollerblading to school are **expected to wear a helmet.** Helmet safety is a provincial law when riding a bicycle or scooter. Again, for safety sake, **students MUST walk their “wheels” once they cross the cross walk and enter the school property.**

### Weather

Students are expected to play outside before school, at recess, and at lunch. **Please ensure that your child is dressed for the weather each day,** including jacket, hat, and outside shoes as. During extreme weather conditions, we will have students inside. During “inside days,” students are expected to find quiet, safe, respectful activities to do in their own classrooms.

### Dress Code Guidelines

At Ellison Elementary we follow the SD22 dress code. The intent of SD22 dress code expectations is to set guidelines to assist students, staff, and parents in decision-making with respect to clothing. It is not intended to be prescriptive nor punitive, but to provide a level of clarity so that correction or discipline is not required.

Dress code expectations are intended to incorporate individual preferences for students and their families to dress in a manner that they choose. Individual choice is however tempered by a responsibility to recognize that a school is a learning and working environment, in which there is an expectation of reasonableness. Staff members have a responsibility to assist students in understanding and abiding by the dress code expectations. Parents have a responsibility to support appropriate dress for the school and the workplace.

Clothing should be comfortable and allow a student to participate safely in activities such as physical education, science experiments, and/or shop projects. Clothing should demonstrate a respect for the school community. Clothing should meet standards of suitability that are typical of an office workplace and should not be offensive to others.

Articles of clothing (including costumes) that promote alcohol or drugs, that display offensive language or images, perpetuate a stereotype of someone’s culture, gender, heritage or religion or that encourage sexism, racism or bigotry are not acceptable in a school. Clothing bearing direct or indirect messages or graphics referring to gang culture, sex or pornography, weapons or violence are not permitted.

When there are differences in perspective, all involved have a duty to seek common understanding in a mutually respectful manner. Ultimately, the school administration has the responsibility to apply the dress code expectations when necessary. If any person dresses in an inappropriate manner, the student should be advised personally and discretely and given an opportunity to meet the dress code expectations.

## Cell Phones, Wearable Technology and Electronic Devices

We recognize the use of cell phones and personal devices as a common way to communicate, however, there are instances when cell phones can disrupt learning. Students at Ellison have access to a student phone when required. **Therefore, the school policy is that cell phones, electronic devices and wearable technology should not come to school**, unless individual teachers have given permission and the device is being used for educational purposes. If families have an arrangement that their child take a cell phone to school, the student will store the device in their backpack while on school property. **By providing consent, the student/parents/guardians understand that students will not use their personal devices on school property and that Ellison Elementary School will not be responsible for the loss/theft/damage of a personal device.**

**If a child needs to phone home, all calls need to be placed through the office and not on personal cell phones.** If a student uses a cell phone during school hours, or while on the playground before school, after-school, or during recess or lunch **without permission from a staff member**, the device will be taken by a staff member and held by their classroom teacher or at the office. Students are not allowed to take pictures with any personal device at school. We ask for parent/guardian cooperation in this matter, in order to keep all of our students safe and focused on their learning during school hours.

### Ellison Code of Conduct

Students, staff and parents of Ellison Elementary School are expected to behave in a manner that honors our SD22 Code of Conduct, and the BC Human Rights Code. These expectations apply to behaviour at school, during school-organized and sponsored activities and behaviour beyond these times.

Members of the Ellison School Community believe that socially responsible behaviour needs to be based on clear and consistent rules and expectations. We work with our students to understand that their actions impact others. At Ellison, expected behaviours are taught, modeled, practiced and discussed. Students learn to monitor and evaluate their own behaviour and to set goals for improvement. We work to guide students to make choices that meet individual needs, while respecting the needs of others. Restitution is a practice of learning from one's mistakes and finding ways to "make things right again."

## Increasing Expectations

The Ellison staff takes a pro-active approach when dealing with discipline. Students are taught and given the opportunity to practice appropriate behaviour. As a school we celebrate our successes on a regular basis in classrooms, by giving leadership opportunities, throughout monthly SOAR assemblies, and our 'Eagle Eye' Tickets.

If behavioural situations arise during the course of the year, the following procedures may take place: Minor offenses are handled either on the spot in the class, halls and other general areas by teachers and CEA's or by administration. Staff managed behaviour situations will include teachable moments, learning opportunities, student reflection forms, and restitution. Parents may receive an Ellison Behaviour Communication Forms and/or communication with home through planner, emails or telephone calls. Office managed behaviour situations will include; investigations, mediation between students, personal reflection forms which include some agreed upon form of restitution, consequences or loss of privileges and communication with home through telephone calls or meetings. As our students become older and more mature, our expectations of them change. An expectation of increased personal responsibility and self-regulation increases with age. We are here to support our students to grow and make choices that benefit everyone.

If parents/caregivers have any concerns, we encourage them to reach out to their child's classroom teacher, either by email or phone call. We are here to work collaboratively with parents to support their child and to make Ellison Elementary a welcoming place for everyone.